

MAY 08 2023

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

ApprovedDate: April 27, 2023Meeting Date: May 8, 2023Submitted By: Ralph McBroomDepartment/Office: Purchasing

Signature of Director/Official: _____

Agenda Title:Declare miscellaneous items as surplus**Public Description** (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):Consider approval to declare miscellaneous items as surplus pursuant to LGC 263.152 (a)(1) and place on Rene Bates Auction. All hard drives and memory removed.

(May attach additional sheets if necessary)

Person to Present: Ralph McBroom

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutesSession Requested: Consent (Action Item, Workshop, Consent, Executive)**Check All Departments That Have Been Notified:**County Attorney IT Purchasing Auditor Personnel Public Works Facilities Management Other Department/Official (list) Pct. 3 - Jail

**Please Inter-Office All Original Documents to County Judge's Office Prior to Deadline
& List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

